



CompTIA: AI Prompting Essentials

Course ID #: 7000-1136-ZZ-Z

Hours: 7

Course Content

Course Description:

With a focus on real-world applications, critical thinking, and measurable competency, this course enables individuals and teams to confidently integrate AI tools into daily work, increasing efficiency and effectiveness across industries and roles. Learners develop practical abilities in writing effective prompts, automating routine tasks, and using AI responsibly through interactive, job-focused scenarios, no coding or prior AI experience required.

Course Objectives:

Upon successful completion of this course, students will:

- gain practical skills to effectively and responsibly use AI tools at work knowing when to rely on AI, how to craft clear prompts for different tasks, and how to critically review AI-generated content
- learn to automate routine processes
- collaborate with AI to brainstorm and create content, and follow ethical and secure practices that align with company policies

Prerequisites:

None

Topics:

Lesson 1: Course Intro

Lesson 4: Advanced AI Prompting Skills

Lesson 2: Foundations of AI Prompting

Lesson 5: Apply AI Skills in Real World Contexts

Lesson 3: AI Prompting Basics

Register for this class by visiting us at:

www.tcworkshop.com or calling us at 800-639-3535



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NASBA Information

Level: Intermediate

Attendance Requirement: To be awarded the full credit hours, you must sign in and attend the entire course.

Fields: Computer Software & Applications

CPEs: 7.80

Policies: Course Registration, Cancellation, Refund and Complaint Resolution

For more information regarding administrative policies such as complaint and refund, please contact our offices at 800-639-3535 or visit us at: www.tcworkshop.com

Official National Registry Statement:

The Computer Workshop is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credits. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.nasbaregistry.org

NOTE: Since our information is in multiple places on our web site or in PDF format that is sent to clients, we have provided our normal course content with the NASBA Information added along with links to our policy page on the web. We will add our name to the Official National Registry Statement after we are approved.