



Excel Power Functions: Lookup, Logic & Data Summarization

Course ID #: 7000-1199-ZZ-Z

Hours: 4

Delivery Method: Group Internet Based

Course Content

Description:

In this course, you will learn about how to use names in logical and lookup functions. You will also learn to use complex functions, such as SUMIF / SUMIFS and other functions to perform calculations on large data sets.

Prerequisites:

None

Topics:

Lesson 1: Logical & Lookup Functions

- Naming Cells
- Logical Functions
- IF, Nested IFs, IFS, AND, OR, NOT
- Lookup Functions
- Lookup, VLOOKUP, HLOOKUP, XLOOKUP, XMATCH, INDEX
- LAMBDA Functions

Lesson 2: Complex Summing Functions

- Filtering Data
- UNIQUE Functions
- SUMIF, AVERAGEIF, COUNTIF, MAXIF, MINIF
- SUMIFS, AVERAGEIFS, COUNTIFS, MAXIFS, MINIFS
- Array Functions
- SUMPRODUCT Functions
- RANK Functions

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NASBA CPE details are provided on the following pages.



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NASBA Information

Level: Intermediate

Advanced Preparation: None

Attendance Requirement: To be awarded the full credit hours, you must sign in and attend the entire course.

Recommended Field(s) of Study: Computer Software & Applications

Recommended CPEs: 4.50

Policies: Course Registration, Cancellation, Refund, and Complaint Resolution

For more information regarding administrative policies such as complaint and program cancellation policies, please contact our offices at 800-639-3535 or visit us at: www.tcworkshop.com

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NOTE: Since our information is in multiple places on our website or in PDF format that is sent to clients, we have provided our normal course content with the NASBA Information added along with links to our policy page on the web. We will add our name to the Official National Registry Statement after we are approved.