



# IBM Cognos Analytics Departmental Administration (v11.0) eLearning B6091GW

Course ID #: 2700-213-11-  
W Hours: 1

## Course Content

### Course Description:

This course teaches you advanced report building techniques using relational data models, dimensional data, and ways of enhancing, customizing, managing, and distributing professional reports. The course builds on topics presented in the Cognos Fundamentals course. Activities will illustrate and reinforce key concepts during this learning activity.

### Target Audience

Administrators performing administrative tasks in the IBM Cognos Analytics portal

### Prerequisites:

Before taking this course, you should have:

- Knowledge of Web application server architectures and security systems administration
- Experience using the Windows operating system
- Experience using a Web browser
- Knowledge of your business requirements

### Topics:

#### Creating and managing team members

- Examine the IBM Cognos Analytics security model
- Examine the Cognos namespace and capabilities
- Work with groups and roles from the Cognos namespace

#### Creating and managing content

- Overview of deployment
- Create and restore a complete backup
- Create and restore a partial backup in the Administration console

#### Creating and managing data servers

- Describe runtime use of data server connections
- Describe data server types

- Create data servers
- Search for data servers

#### Managing activities

- View status of current, upcoming, and past scheduled activities
- Cancel or suspend activities
- View and manage schedules
- Disable, set priority, remove
- Use my credentials to take ownership of a schedule
- Create a job to schedule multiple activities

#### Managing system settings

- Enable a production environment
- Configure data file storage