



# IBM Cognos Analytics Introduction to Authoring (v11.0) B6025G

Course ID #: 2700-210-11-W

Hours: 1

## Course Content

### Course Description:

The IBM Cognos Analytics: Introduction to Authoring (v11.0) course presents you with ways to create, enhance, customize, and manage reports and charts using IBM Cognos Analytics - Reporting. Participants will view demonstrations and work through scenarios that illustrate key introductory concepts while exploring the basics of the Reporting tool.

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### Target Audience

Administrators responsible for administering the IBM Cognos Analytics 11.0 environment

### Prerequisites:

Before taking this course, you should have:

- Knowledge of your business requirements
- Experience using the Windows operating system
- Experience using a Web browser

### Topics:

#### Introduction to the Reporting application

- Identify the basics of IBM Cognos Analytics – Reporting
- Create and generate a report
- Work with dimensionally-modeled relational and dimensional data sources
- Work with personal data sources and data modules

#### Create list and crosstab reports

- Work with list reports
- Aggregate data in list reports
- Multi-fact queries in list reports
- Add repeated information to list reports
- Create simple crosstab reports
- Create complex crosstab reports
- Sort and format crosstab reports

#### Present data graphically

- Create chart reports
- Work with gauge charts and pie charts
- Customize charts
- Display visualizations in reports

#### Focus reports using filters and prompts

- Focus reports using filters
- Focus reports using prompts