# Course Content

## Course Description:
This course covers the financial aspects of Dynamics 365: configure and use essential financial components, accounts payable, accounts receivable, collections, budgeting, fixed assets, and additional functionality.

## At Course Completion:
Students will be able to:
- Understand and perform financial duties in Dynamics 365 Finance

## Prerequisites:
- Basic accounting skills
- Core competencies in Dynamics 365 Core

## Target Student:
A Dynamics 365 for Finance and Operations Functional Consultant is responsible for performing discovery, capturing requirements, engaging subject matter experts and stakeholders, translating requirements, and configuring the solution and applications. The Functional Consultant implements a solution using out of the box capabilities, codeless extensibility, application and service integrations.

## Topics:

### Module 1: Overview of Dynamics 365 Finance
- Introduction
- Lesson 1: Overview of Dynamics 365 Finance Features and capabilities
- Lesson 2: Core components of Dynamics 365 Finance
- Lesson 3: Overview of financial management modules in Dynamics 365 Finance
- Lesson 4: Benefits of Dynamics 365 Finance
- Module summary
- Knowledge Check

### Module 2: Set up and configure financial management
- Introduction
- Lesson 1: Create and configure new legal entity
- Lesson 2: Define and configure the chart of accounts
- Lesson 3: Configure ledgers and currencies
- Lesson 4: Implement and manage journals
- Lesson 5: Implement and manage cash and bank
- Lesson 6: Implement cost accounting and cost management

- Lesson 7: Perform periodic processes
- Lesson 8: Configure, collect, and report taxes
- Module summary
- Knowledge Check

Lab : Exercise 1: Configure a new legal entity

Lab : Exercise 2: Create a chart of accounts and main accounts

Lab : Exercise 3: Create Advanced Rule Structures

Lab : Exercise 4: Create a fiscal calendar, years and periods

Lab : Exercise 5: Import exchange rates by using a provider

Lab : Exercise 6: Create and use Voucher templates

Lab : Exercise 7: Configure and test Accrual schemes

Lab : Exercise 8: Configure and test ledger allocation rules

Lab : Exercise 9: Set up and use Intercompany accounting

Lab : Exercise 10: Create bank transaction types and bank transaction groups

Lab : Exercise 11: Create a bank group and bank account

Lab : Exercise 12: Make deposits and perform payment reversals

Lab : Exercise 13: Use Bank management workspaces

Lab : Exercise 14: Create Cost accounting by using a wizard

Lab : Exercise 15: Perform year end close

Lab : Exercise 16: Configure Indirect sales tax you'll be able to set up and configure financial management by preparing the G/L and others.

## Module 3: Implement and manage shared configuration for A/P and A/R

- Introduction
- Lesson 1: Configure Terms of payment

- Lesson 2: Configure payment days, and payment schedules
- Lesson 3: Configure Cash discounts
- Lesson 4: Configure Payment calendar
- Lesson 5: Configure Payment fees
- Module summary
- Knowledge Check

Lab : Exercise 1: Configure Terms of payment

Lab : Exercise 2: Configure Payment Schedule

Lab : Exercise 3: Configure cash discounts

Lab : Exercise 4: Create a payment calendar

Lab : Exercise 5: Configure Payment fees

## Module 4: Implement and manage accounts payable

- Introduction
- Lesson 1: Create and maintain Accounts payable method of payments
- Lesson 2: Create and maintain Vendor groups and vendors
- Lesson 3: Create and configure vendor posting profile
- Lesson 4: Configure invoice validation policies
- Lesson 5: Process orders, invoices, and payments
- Lesson 6: Enable and test vendor collaboration portal for a vendor
- Lesson 7: Configure accounts payable charges
- Lesson 8: Configure and use Positive pay
- Module summary
- Knowledge check

Lab : Exercise 1: Configure Method of Payment

Lab : Exercise 2: Create Vendor group and vendor

Lab : Exercise 3: Create and configure vendor posting profile

Lab : Exercise 4: Record vendor invoice and match against received quantity

Lab : Exercise 5: Use the vendor invoice matching policy

Lab : Exercise 6: Record invoice by using Invoice register, approval and Invoice journals

Lab : Exercise 7: Process Vendor payment by using a Payment journal

Lab : Exercise 8: Configure vendor collaboration

Lab : Exercise 9: Manage charges

## Module 5: Implement and manage expense management
- Introduction
- Lesson 1: Configure and use expense management
- Module summary
- Knowledge check

Lab : Exercise 1: Create an Expense Category

Lab : Exercise 2: Create an Expense Policy

Lab : Exercise 3: Create an Audit Policy

Lab : Exercise 4: Create and Submit an Expense Report

## Module 6: Implement and manage accounts receivable and credit and collections
- Introduction
- Lesson 1: Configure Method of Payment
- Lesson 2: Create and maintain Customer groups and customers
- Lesson 3: Create and configure customer posting profile
- Lesson 4: Process orders, invoices, and payments
- Lesson 5: Configure Accounts receivable charges
- Lesson 6: Manage credit and collections
- Lesson 7: Configure revenue recognition
- Module summary
- Knowledge Check

Lab : Exercise 1: Configure Method of Payment

Lab : Exercise 2: Create a new customer group and customer

Lab : Exercise 3: Configure and maintain customers

Lab : Exercise 4: Create and configure customer posting profile

Lab : Exercise 5: Create and process free text invoices

Lab : Exercise 6: Process invoice and settle it against a payment

Lab : Exercise 7: Set up charge codes for Accounts receivable

Lab : Exercise 8: Configure Credit and collections

Lab : Exercise 9: Perform Write-Offs

Lab : Exercise 10: Process credit and collections

## Module 7: Configure and manage budgeting
- Introduction
- Lesson 1: Configure and use basic budgeting
- Lesson 2: Configure and use budget controls
- Lesson 3: Create and configure registry entries
- Lesson 4: Configure and use budget planning
- Module summary
- Knowledge Check

Lab : Exercise 1: Configure Basic budgeting components

Lab : Exercise 2: Configure Budget control components

Lab : Exercise 3: Use Budget register entries

Lab : Exercise 4: Configure Budget planning, create and use a planning process

**Module 8: Configure and manage fixed assets**
- Introduction
- Lesson 1: Configure Fixed assets components
- Lesson 2: Manage Fixed assets
- Lesson 3: Fixed asset acquisition, depreciation, and disposal
- Lesson 4: Fixed asset integration
- Module summary
- Knowledge Check

Lab : Exercise 1: Configure fixed assets components
Lab : Exercise 2: Set up and create depreciation profiles
Lab : Exercise 3: Acquiring an Asset Using the Fixed Assets Journal
Lab : Exercise 4: Depreciating and disposing an asset