



MS-100: Microsoft 365 Identity and Services

Course ID #: 0010-200-10-W

Hours: 35

Course Content

Course Description:

This course covers three central elements of Microsoft 365 enterprise administration – Microsoft 365 tenant and service management, Office 365 management, and Microsoft 365 identity management. In Microsoft 365 tenant and service management, you will examine all the key components that must be planned for when designing your Microsoft 365 tenant. Once this planning phase is complete, you will learn how to configure your Microsoft 365 tenant, including your organizational profile, tenant subscription options, component services, user accounts and licenses, and security groups. Finally, you will learn how to manage your tenant, which includes the configuration of tenant roles and managing your tenant health and services.

At Course Completion:

After completing this course, student will be able to:

- Designing, configuring, and managing your Microsoft 365 tenant
- Office 365 product functionality
- Configuring Office 365
- Managing Office 365 ProPlus deployments
- Planning and implementing identity synchronization
- Implementing application and external access

Prerequisites:

- Completed a role-based administrator course such as Messaging, Teamwork, Security and Compliance, or Collaboration.
- A proficient understanding of DNS and basic functional experience with Microsoft 365 services.
- A proficient understanding of general IT practices.

Target Student:

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 role-based administrator certification paths.



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Topics:

Module 1: Designing Your Microsoft 365 Tenant

- Planning your Microsoft 365 Experience
- Planning Microsoft 365 in your On-premises Infrastructure
- Planning Your Identity and Authentication Solution
- Planning Your Service Setup
- Planning Your Hybrid Environment
- Planning Your Migration to Office 365
- Lab : Transition to Microsoft 365
- Transition to Microsoft 365

Module 2: Configuring Your Microsoft 365 Tenant

- Configuring Your Microsoft 365 Experience
- Managing User Accounts and Licenses in Microsoft 365
- Managing Security Groups in Microsoft 365
- Implementing Your Domain Services
- Leveraging FastTrack and Partner Services
- Lab : Configure your Microsoft 365 Tenant
- Initialize your Microsoft 365 Tenant
- Manage Users and Groups
- Add a Custom Domain

Module 3: Managing Your Microsoft 365 Tenant

- Configuring Microsoft 365 Admin Roles
- Managing Tenant Health and Services
- Managing User-Driven Client Installations
- Managing Centralized Microsoft 365 Apps for enterprise Deployments
- Lab : Manage Your Microsoft 365 Tenant
- Manage Administration Delegation
- Monitor and Troubleshoot Microsoft 365
- Install Microsoft 365 Apps for enterprise

Module 4: Office 365 Overview

- Exchange Online Overview
- SharePoint Online Overview
- Teams Overview
- Power Platform Overview
- Power Apps Overview
- Power Automate Overview
- Power BI Overview
- Power Virtual Agents Overview
- Additional Resources Overview
- Device Management Overview
- Lab : Reviewing Office 365 Functionality
- Review Key Features of Exchange Online
- Review Key Features of SharePoint Online
- Create a Ticketing System in SharePoint
- Review Key Features of Microsoft Teams
- Explore the Power Platform Admin Center
- Create a Power App from a SharePoint data source
- Create a Power App from scratch
- Create a flow using Power Automate
- Create a DLP Policy using Power Automate
- Build a Power BI report and dashboard

Module 5: Configuring Microsoft 365 Clients

- Microsoft 365 Client Overview
- Configuring Office Client Connectivity to Microsoft 365

Module 6: Capturing User-Driven Data

- Configuring Office Telemetry
- Configuring Workplace Analytics



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Module 7: Planning and Implementing Identity Synchronization

- Introduction to Identity Synchronization
- Planning for Azure AD Connect
- Implementing Azure AD Connect
- Managing Synchronized Identities
- Password Management in Microsoft 365
- Lab : Manage Identities
- Prepare for Identity Synchronization
- Implement Identity Synchronization
- Implement Password Management

Module 8: Implementing Application and External Access

- Implementing Applications in Azure AD
- Configuring Azure AD App Proxy
- Solutions for External Access