



MS-4022: Extend Microsoft 365 Copilot in Copilot Studio

Course ID #: 7000-1088-ZZ-Z

Hours: 28

Course Content

Description:

Build agents that extend Microsoft 365 Copilot with additional knowledge and capabilities. Use Copilot Studio to build declarative agents, add knowledge, add actions, and publish agents to Microsoft 365 Copilot.

Prerequisites:

- Familiarity with Microsoft 365 Copilot.
- Familiarity with options for extending Microsoft 365 Copilot.

Target Audience:

App Maker

Topics:

Lesson 1: Introduction to declarative agents for Microsoft 365 Copilot

- Introduction
- What are declarative agents?
- How declarative agents work
- When to use declarative agents
- Module assessment
- Summary

Lesson 2: Build your first declarative agent for Microsoft 365 Copilot by using Copilot Studio

- Introduction
- Create a declarative agent
- Exercise - Create a declarative agent
- Add custom knowledge
- Exercise - Add custom knowledge
- Add starter prompts
- Exercise - Add starter prompts
- Module assessment
- Summary

Lesson 3: Introduction to actions for declarative agents in Copilot Studio

- Introduction
- Actions and agents
- Types of Copilot Studio actions
- Action development considerations
- Extend declarative agents with actions
- Module assessment
- Summary

Lesson 4: Extend declarative agents with prompt actions in Copilot Studio

- Introduction
- What are prompt actions?
- Create a prompt action
- Exercise - Create a prompt action
- Module assessment
- Summary



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Lesson 5: Extend declarative agents with connector actions in Copilot Studio

- Introduction
- What are connector actions?
- Create connector actions
- Exercise - Create a connector action
- Module assessment
- Summary

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NASBA Information

Attendance Requirement: To be awarded the full credit hours, you must sign in and attend the entire course.

Recommended Field(s) of Study:

Recommended CPEs: 31.20

Policies: Course Registration, Cancellation, Refund, and Complaint Resolution

For more information regarding administrative policies such as complaint and program cancellation policies, please contact our offices at 800-639-3535 or visit us at: www.tcworkshop.com

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NOTE: Since our information is in multiple places on our website or in PDF format that is sent to clients, we have provided our normal course content with the NASBA Information added along with links to our policy page on the web. We will add our name to the Official National Registry Statement after we are approved.