



Project Management Intermediate

Course ID#: 2000-701-ZZ-Z

7 Hrs

Course Content

Course Description:

This ILT Series course builds on the fundamentals taught in Project Management: Basic. In the Intermediate course, students will learn how to implement quality measures, handle project risks, acquire and motivate team members, and communicate effectively. Course activities cover identifying the characteristics and goals of quality management, create a quality management plan, conduct an audit, develop a quality control system, design a risk management plan, follow a qualitative risk analysis process, create a decision tree, and monitor and control project risks. Students will also discuss the characteristics of a good manager, build and maintain a productive team, and use analysis tools and reports to evaluate the performance of a project. Also available with a companion CBT program.

Prerequisites:

Project Management Basics or equivalent knowledge.

Topics:

Module 1: Quality Management

- Fundamentals of quality management
- Quality planning

Module 2: Quality Assurance and Control

- Quality assurance
- Quality control

Module 3: Risk Identification and Management

- Fundamentals of risk management
- Risk management planning
- Risk identification

Module 4: Risk Analysis, Response, and Control

- Qualitative analysis
- Quantitative analysis
- Risk Response
- Risk Monitoring and control

Module 5: Organizational Planning

- Project managers
- Organizational planning

Module 6: Staff Acquisition and Team Building

- Staff acquisition
- Team building

Module 7: Planning and Distributing Information

- Communications planning
- Distributing information

Module 8: Project Performance and Conclusion

- Performance reporting
- Concluding a project